Clinical Operations Coordinator

About the company

Qplox is a fast growing company offering test and automation engineering. Headquartered in Leuven, with offices in Barcelona and Eindhoven, our clients are major multinational enterprises and local companies from automotive, semiconductors, RF, consumer electronics…. Our consultancy department offers services in RF, semiconductors and electronics design and test. Our Test automation group offers a one stop shop for design of automated test benches, data acquisition systems and system integration production and lab automation solutions.

Job Description

- Interact with all team members to ensure you have all the information you need to plan the activities.
- Maintain a clear overview of ongoing activities, local and international, including shipments, burn rates and supply buffers.
- Identify and mitigate issues, such as late or missing supplies, assembly errors and changes in the planning.
- Be ready to report on the status of the project at all times.

Candidate Description

- 5+ years' of experience in planning and coordinating complex operations.
- Experience with the operational aspects of clinical studies is a strong bonus.
- Experience with the assembly of medical products is a strong bonus.
- Both hands-on mentality and planning capabilities are required.
- A team player with excellent communication skills and fluent in English.
- Immediate availability to come and work at the our facilities in Leuven is a strong bonus.
- Driving license and car are a strong bonus.

We offer

An attractive salary package with extra benefits. A high tech, multicultural and young ambient. A fast track in a growing company. Formation in multidisciplinary environment plenty of learning opportunities.

Contact

Send your CV and application letter to jobs@qplox.com with the subject "**Clinical Operations Coordinator**"